



Seedling Market and Exchange
Saturday May 13th 2023

Morrow Building @ R.A. Morrow Memorial Park, Peterborough, ON K9J 0A4

Rachel Balkwill: 519-996-3331 rachel_balkwill@yahoo.com Rita Oates: 705-632-6343 ritaoates03@gmail.com

Company: _____ Type of Operation: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone Primary: _____ Telephone Secondary: _____

Email: _____ Contact Person: _____

Non-profit Agricultural Vendor (4H, etc) Number of booth spaces (approx. 10x10 feet) required:
Max 2 ___ x Free
Farmers Market Vendor and Agricultural Education Entity
Number of booth spaces (approx. 10x10 feet) required:
Max 2 ___ x \$20 = ___
Agricultural Trades Vendors
Number of booth spaces (approx. 10x10 feet) required:
Max 2 ___ x \$50 = ___
Do you require electricity NO ___ YES ___
Vendors must provide their own tables, chairs, extension cords, and anything else they may require for their display. If extra chairs or tables are required please comment below your requirements and we can see how we can best accommodate.
Plus 13% HST = ___
Total = ___

Please read and sign below - having completely read the Rules and Regulations (pg 2), we understand that if this application for exhibitor space is accepted, we must adhere to all the requirements, restrictions, rules and regulations. We hereby certify that the information provided on this application is legal, completed and true. We understand that by completing this application it does not guarantee space in the 2023 Seedling Market and Exchange and requires review by the Peterborough Agricultural Society.

Please provide a complete attached copy of your insurance coverage.

Signature of Applicant: _____ Date: _____

Payment Options: Call either of the event contacts to make arrangements at the Peterborough Agricultural Society 11 Roger Neilson Way, Peterborough, ON for in person payment. Payment can be accepted via E-transfer, cheque, or cash. Cheques are to be made out to the "Peterborough Agricultural Society". E-transfers to be made to generalmanager@peterboroughag.ca password being "seedlings". Confirmation receipt to be sent upon acceptance of completed application and deposited funds. Spaces are reserved and prioritized in the order they are received.

1. **Liability:** The Peterborough Agricultural Society (PAS) will not assume any losses incurred by exhibitors.
2. **Insurance:** Exhibitors must insure their goods and/or equipment. Exhibitors must maintain sufficient liability insurance and must provide proof of insurance within this application, and at any time upon request day of the event. Additionally exhibitors must provide a complete copy of insurance upon application submission.
3. **Sublets:** Exhibitors may not, under any circumstances, sublet all or any portion of their booth or space rented under the terms of the contract without direct permission and approval of the PAS.
4. **Type of Operation:** Exhibitors may not operate any other business or sale of goods other than what is listed on the contract without direct permission of the PAS. The PAS reserves the right to require the removal of any item(s) offered for sale or any operation that is not clearly approved or understood under "Type of Operation" on the contract. The PAS is geared for Agri-business and priority is given to those exhibitors. It is the decision of the PAS if a business does not meet the criteria of an agri-business.
5. **Exhibitors MUST** be ready for the public by 9am Saturday May 13th and keep their booth attended until 3pm of the same day. Exhibitors must provide a list of items for sale with their application to ensure minimal overlap, and allow for diversity.
6. **Damages:** The exhibitor is responsible for all damages to or loss of PAS Peterborough City property beyond normal "wear and tear".
7. **Fire Regulations:** The exhibitor agrees to observe all local Fire Regulations and maintain acceptable Fire Prevention practices. Canopies are not permitted indoors.
8. **Electricity Supply:** Must be requested in application. The exhibitor must provide their own extension cord. No extension cords may cross pedestrian walkways. All extension cords must be secured to the ground away from main traffic. All exhibitors must comply with the Ontario Electrical Safety Code requirements.
9. **Submission deadline:** Saturday April 15th 2023.
10. **Payment:** Is to be made in full by May 1st 2023, in the form of cheque made out to "Peterborough Agricultural Society", cash, or E-Transfer. If the exhibitor has not made payment by the aforementioned deadline, they will risk losing their vendor space.
11. **Cancellation:** The PAS reserves the right to cancel this agreement at any time if in their opinion the terms and conditions of the contract are not followed. If the exhibitor announces cancellation after the 7th of May 2023 or fails to show up for the event, the exhibitor's payment may not be returned.